

Academic Senate Council Minutes *DRAFT*
Monday, May 2, 2022
Contra Costa College

The online meeting was called to order at 2:15 p.m. with introduction of guests 711 104 6353

Academic Senate President: Gabriela Segade

CIC/Vice President: Anthony Gordon

Distance Ed: Maritez Apigo

Voting Representatives:

LA: Randy Carver, Erica Watson

SS: Sarah Boland, Lorena Gonzalez

AACE: Michell Naidoo, Brianne Ayala

NSAS: Agustin Palacios, Deborah Dixon

Adjunct Faculty: Ivy Johnson

CTE: Romus Reece

Voting members not in attendance: Michell Naidoo

Non-Voting Representatives:

Council Assistant: Lynette Kral

Classified Senate: Carla Matute, Karen Ruskowski

ASU: Raul Gonzalez

Non-Voting members not in attendance: Raul, Carla

Liaisons (Informational)

ASCCC CCMS Liaison: *Lucy Giusto

ASCCC OER Liaison: Maritez Apigo

ASCCC Relations with Local Senates: *Katie Krolikowski

*Not in attendance

Guests: Kimberly Rogers and Emily Diehl were in attendance.

AGENDA ITEMS

Approval of Agenda of May 2, 2022: Agustin motioned to approve the agenda; Lorena seconded; all in favor.

Approval of [Minutes from April 18, 2022](#): Maritez motioned to approve the minutes; Sarah seconded; all in favor. Romus, Randy, and Romus abstained (not in attendance)

Closed Session: Report on personnel changes.

Public Comment: There were no public comments.

Academic and Professional Matters

Academic Senate Professional Development: No report.

Identifying new members for the Academic Senate Council: No report

[IEPI](#) update: Kimberly gave an update on the IEPI (Institutional Effectiveness Partnership Initiative) and explained that it feeds into accreditation and came out of our ISER (Institutional Self-Evaluation Report). There are three areas of focus that attention being given to.

1. Streamlining CCCs participatory governance structure and improving communication
2. Fully integrating our planning and resource allocation process
3. Better integrating learning outcome assessment into integrated planning

Questions/comments: This work will need to be done over the summer since it is due June 30. Kimberly asked for faculty help during summer. Workgroups have been created for these areas. OES is available.

[Text of Resolution on Mental Health Month](#) Gabriela worked with Emily, who is the wellness and resource coordinator, on the resolution. The state does not provide mental health help for faculty. Training is nice, but people need help. Assistance or services need to be provided for everyone involved. Consistent mental health counseling and a quiet space for reflection or mindfulness could be provided for faculty. There is a meditation room in the library, but is used mostly for students. Ivy said there's not a lot of resources such as support groups for persons who have people affected. Emily agreed that different spaces

need to be looked into. Emily said that we have Timely Care. A list of counseling centers for low-income clients could be provided. Gabriela will work with Emily on the text details.

DE & OER: Maritez asked for support for the following*:

- [Regular and Substantive Interaction Policy](#): *Wording (title) change only. Maritez let the council know that she would like to add to the next agenda, that in the policy, regular and substantive interaction is quite general. She feels it might be better to empower the departments to outline what regular and substantive interaction looks like for their particular department. She would like them compiled and added to the policy to be used as a faculty resource. This also supports professional development.
- [DE Addendum](#) (revised): *Updated because of the above policy.
- [DE Addendum for emergencies](#): *Same except title to include “Used in Emergency Situation” Sarah motioned for the ASC to support these updates as amended; Erica seconded; all in favor.
- [LTC icon](#): There won’t be an LTC designation because the other colleges aren’t ready to move on it yet, but we can still put LTC comments in the schedule. The district can’t code it until it is districtwide. Maritez asked for ideas to be sent to her on ways to advertise LTC.

Maritez motioned and Randy seconded to extend meeting for 10 minutes; all in favor.

- [OER & ZTC mini website for faculty](#): No report.

[Surveying faculty for 2022-2023 Goal Setting](#): Gabriela went over the survey with the council and asked for feedback. She will email the draft out to the council. She’d like to send it out to faculty this Thursday with it due back by Friday so she can bring the results to the next ASC meeting.

ASC Committees and Continuous Improvement

Distance Education, OER, and ZTC reassigned time positions: Maritez announced reassigned time positions. Randy Carver serving as the Interim DE Coordinator, Monica Landeros and Brandon Marshall serving as Instructional Designers, Sarah Boland serving as the POOCR Lead, Maricela Ramirez serving as the Interim OER Coordinator, and Lori Brown will be serving as the OER Librarian.

CIC Update: No report.

CTE Report: No report.

ADJOURNMENT: Erica motioned for adjournment at 4:10pm; Deborah seconded; all in favor. The next scheduled meeting is May 16, 2022 at 2:15-4:00pm.